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# Don Jordan

Seeking to use my experience and knowledge to strengthen and support an organization.

## *Chief Executive Experience*

**Secretary**, Kansas Department of Social and Rehabilitation Services 2006-2010

- Managed agency during drastic state revenue shortfalls. Worked with legislators to minimize social service cuts and make statutory changes necessary for budget reductions.
- Worked closely with stakeholders to move Kansas social services policy forward.
- Agency head and member of Governor's cabinet. Oversaw all operations of state human services agency with a \$1.6 billion budget. Agency operations include economic support programs, vocational rehabilitation, child support enforcement, community supports to individuals with disabilities, substance abuse and mental health treatment and 5 state hospitals.

**Commissioner**, Kansas Juvenile Justice Authority 2005-2006

- Agency head and member of Governor's cabinet. Responsible for all operations of state agency responsible for juvenile justice system including prevention, early intervention, community supervision, and four juvenile correctional facilities.

## **Kansas Department of Social and Rehabilitation Services, 1976-2005**

**Superintendent**, Osawatomie State Hospital 2003-2005

- Reorganized service model to handle 25% more patients in 10% fewer beds.
- Responsible for all operations of a 176 bed state psychiatric hospital and management of Rainbow Mental Health Facility, a 50 bed psychiatric hospital.

- Successfully completed one regular and one unannounced Joint Commission survey. Implemented Periodic Performance Review system to measure hospital's Joint Commission compliance.

**Coordinator of State Institution Services**

2002-2003

- Directed the planning, coordination and execution of activities of three state mental health hospitals and two state mental retardation/developmental disability hospitals.

**Director of Administration, Children and Family Policy**

1999-2002

- Brought financial and programmatic stability to the largest system redesign ever undertaken by a state child welfare system.
- Developed and implemented plan to increase revenue from Title XIX (Medicaid) and Title IV-E (Foster Care) to correct problem with extremely low federal reimbursement.
- Negotiated contracts for foster care, adoption and family preservation with annual value of \$130 million.
- Implemented reforms to correct frequent budget overruns.
- Directed business operations for personnel, information systems, resource development, accounting and budgeting.
- Managed division's legislative activities.

**Director of Operations, Mental Health & Developmental Disabilities**

1992-1999

- Oversaw the closure of a mental health hospital and a state-operated intermediate care facility.
- Managed \$300 million budget within appropriations every year.
- Negotiated statewide community mental health services contracts.
- Directed fiscal and support operations for state hospitals and for the state's mental health and developmental disability authority.
- Coordinated legislative activities related to state hospitals.

**Administrative Services Chief, Wichita Area Office**

1988-1992

- Oversaw efficient and effective operation of state's largest social service office.
- Directed and managed accounting department, facilities, information systems, inventory control and purchasing.

**Personnel Director, Wichita Area Office**

1987-1988

- Managed personnel system for 600+ employee office with \$10 million budget.
- Developed budget for salary and wages .
- Oversaw classification, position management, EEO/Affirmative Action, training and development of local personnel policies.

**Supervisor, Income Maintenance** 1982-1987

- Supervised nine person Initial Eligibility unit responsible for timely and accurate determination of eligibility for various state and federal assistance programs.

**Income Maintenance Worker** 1976-1982

- Determined eligibility for Food Stamps, Aid to Dependent Children, and Medicaid.

### **Education**

M.A. in political science, emphasis in public administration, Wichita State University, 1989

B.A. in history, minors in political science and education, Wichita State University, 1974

### **Awards**

Children's Alliance Friend of the Year Award, 2001, 2010

Phi Kappa Phi 1974, 1988

Henry Onsgard Award for History, 1974